

Name:

Enrolment No:



UNIVERSITY OF PETROLEUM AND ENERGY STUDIES

End Semester Examination, May, 2019

Course: Public Administration I

Programme: BA PP

Time: 03 hrs.

Semester: II

CC:BAPP 1006

Max. Marks: 100

SECTION A- 20 Marks

In this section all the questions are compulsory.

S. No.	Statement of question	Marks	CO
Q1	Which of the following is not an aspect of supervision? a. Institutional aspect b. Personal aspect c. Political aspect d. Technical aspect	2	CO 2
Q2	Rationality is the basis of 1. Charismatic authority 2. Traditional authority 3. Legal authority 4. Moral authority Choose the correct codes (a) 1 & 3 (b) 2 & 3 (c) Only 3 (d) 3 & 4	2	CO 1, CO2
Q3	Which of the following are findings of Hawthorne experiments? 1. Workers are not related and not isolated and unrelated individuals 2. Workers are motivated not only by economic factors 3. Workers productivity is governed by the physical working conditions 4. The workers tend to form informal groups Choose the correct codes a. 1,2,3 & 4 b. 1,2 & 4 c. 1,2 & 3 d. 2, 3 & 4	2	CO 1, CO2
Q4	The human relations theory focused on the 1. Physiological factors 2. Social factors 3. Economic factors 4. Psychological factors Choose the correct codes a. 1&2 b. 2&3 c. 2&4	2	CO 1, CO2

	d. 2,3 &4		
Q5	Administration would differ from one field to another according to the subject matter. This statement explains the a. Managerial view of administration b. Wider view of administration c. Integral view of administration d. Narrower view of administration	2	CO 1, CO2
Q6	Who coined the acronym POSDCORB a. Gulick and Urwick b. Urwick c. Gulick d. Henry Fayol	2	CO 1, CO2
Q7	Who of the following says that public administration includes the operations of only the executive branch of the government? a. L.D. White and Luther Glick b. L.D. White c. Luther Glick d. W.F. Willoughby	2	CO 1, CO2
Q8	Administration has to do with getting things done; with the accomplishment of defined objectives. This is said by a. Henry fayol b. Woodrow Wilson c. Luther Gulick d. Lyndall Urwick	2	CO 1, CO2
Q9	Who declared that, “if our civilization fails, it will be mainly because of a breakdown of administration?” a. Charles A Beard b. L.D. White c. Donham d. Ordway Tead	2	CO 1, CO2
Q10	Public Administration is the heart of the problem of modern government” is said by a. W.B. Donham b. Charles A Beard c. L.D. White d. P.H. Appleby	2	CO 1, CO2

SECTION B – 20 Marks

Answer any **FOUR** Questions (5x4)
Give brief description of the following

Q	Statement of question		
1.	Discuss the merits and demerits of Centralization.	5	CO 2, CO 3
2.	Define Delegation and discuss the advantages.	5	CO 2, CO 3
3.	Define and discuss the functions of supervision.	5	CO 2, CO 3
4.	Discuss the techniques of Scientific Management	5	CO 2, CO 3

5.	What is POSDCORB	5	CO 2, CO 3
6.	What is 4P formula?	5	CO 2, CO 3
7.	Discuss the various functions of a supervisor.	5	CO 2, CO 3
SECTION-C			
Descriptive type questions-30 marks Answer any TWO Questions			
	Statement of question		
Q1	Define Decentralisation. Discuss the various characteristics, merits and demerits. Suggest measures for effective Decentralization.	15	CO 1, CO 2, CO 3
Q2	Discuss the various advantages and limitations of Delegation along with hindrances to delegation. What are the principles for effective delegation?	15	CO 3, CO 4, CO 5
Q3	Define Good Governance and discuss the various characteristics.	15	CO 3, CO 4, CO 5
SECTION-D			
Analytical / Case Study-30 marks Answer any TWO Questions			
	Statement of question		
Q1	Define Bureaucracy. Discuss the characteristics and rise of bureaucracy. Analyse the role of bureaucracy in modern day world.	15	CO 3, CO 4, CO 5
Q2	Critically evaluate the Classical theory of Management.	15	CO 3, CO 4
Q3	Discuss the scientific theory of management. Elaborate various criticisms and oppositions against the theory.	15	CO 2, CO 3, CO 4

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SECTION A- 20 Marks

In this section all the questions are compulsory.

S. No.	Statement of question	Marks	CO
Q1	Who wrote 'The Study of Administration'? (a) L D White (b) Waldo (c) Goodnow (d) Wilson	2	CO 2
Q2	Who gave the concept of 'Cybernetics'? (a) Dimock (b) Nigro (c) Weiner (d) Riggs	2	CO 1, CO2
Q3	Authoritative allocation of Values' is associated with: (a) Easton (b) Finer (c) Simon (d) Ostrom	2	CO 1, CO2
Q4	Who gave the concept of POSDCoRB? (a) Gullick (b) Fayal	2	CO 1, CO2

	(c) Taylor (d) White		
Q5	Who is associated with Ecological Approach? (a) Simon (b) Mayo (c) Barnard (d) Riggs	2	CO 1, CO2
Q6	Which is the first country to fully adopt New Public Management? (a) Britain (b) USA (c) New Zealand (d) Australia	2	CO 1, CO2
Q7	Who is associated with Public Choice Theory? (a) Ostrom (b) Fayol (c) Urwick (d) Gullick	2	CO 1, CO2
Q8	Who is the Father of Efficiency Movement? (a) Taylor (b) Fayol (c) McGregor (d) Barnard	2	CO 1, CO2
Q9	Who said 'Public Administration is systematic application of Law' (a) White (b) Wilson (c) Willoughby	2	CO 1, CO2

	(d) Waldo		
Q10	Match the Following: A. Minnowbrook Conference I 1.1967 B. Minnowbrook Conference II 2.1947 C. Honey Report 3.1968 D. Hoover Commission 4.1988	2	CO 1, CO 2
SECTION B – 20 Marks Answer any FOUR Questions (5x4) Give brief description of the following			
Q	Statement of question		
1.	POSDCoRB	5	CO 2, CO 3
2.	Ecological Approach	5	CO 2, CO 3
3.	Public Choice Theory	5	CO 2, CO 3
4.	New Public Management	5	CO 2, CO 3
5.	Difference between Public and Private Management	5	CO 2, CO 3
6.	Integrated and Managerial View of Administration	5	CO 2, CO 3
SECTION-C Descriptive type questions-30 marks Answer any TWO Questions			
	Statement of question		
Q1	Discuss Public Administration in Developed and Developing Societies.	15	CO 1, CO 2, CO 3
Q2	Explain Meaning and Nature of Public Administration.	15	CO 3, CO 4, CO 5
Q3	Explain the evolution of Public Administration.	15	CO 3, CO 4, CO 5
Q4	Discuss about New Public Administration.		
SECTION-D Analytical / Case Study-30 marks Answer any TWO Questions			
	Statement of question		

Q1	Trace the journey of Public Administration and explain how it leads from Government to Government.	15	CO 3, CO 4, CO 5
Q2	Public Administration is more Managerial or more Administrative in nature today. Comment	15	CO 3, CO 4
Q3	Globalization vis-a-vis Administration. Discuss.	15	CO 2, CO 3, CO 4