

Name:  
Enrolment No:



**UNIVERSITY OF PETROLEUM & ENERGY STUDIES**

**Online End Semester Examination, May 2020**

**Program: MBA**  
**Subject/Course: Human Resource Management**  
**Course Code: HRES7007**

**Semester: II**  
**Time : 3 Hours**  
**Max Marks: 100**

**SECTION A**

- 1. Each Question will carry 5 Marks**  
**2. Instruction: Complete the statement / Select the correct answer(s)**

S. No.	Question	COs
Q 1	Recruitment is a ..... A) Neutral Process B) Positive Process C) Negative process D) None of these	CO1
Q 2	.....is used to measure the relative worth of a job A) Job Analysis B) Job Evaluation C) Performance Management D) None of the above	CO2
Q 3	Forecasting is the method of Human resource planning A) True B) False	CO3
Q 4	..... is a written document which contains all the pertinent information required for the job A. Job Description B. Job Specification C. Job Analysis D. None of the above	CO4
Q 5	"Manpower planning is used to ascertain excess and shortfall of manpower in the organization" A) True B) False	CO2
Q 6	Selection is a positive process A) True B) False	CO3

**SECTION B**

- 1. Each question will carry 10 marks**  
**2. Instruction: Write short / brief notes**

Q 7	“Manpower Planning is to ascertain the demand and supply of manpower in the organization” Elaborate the statement.	CO1
Q 8	What are the different types of interview errors? explain	CO2
Q 9	Write a brief note on the role of Human Resource Management in the modern organization	CO3
Q 10	“What do you understand by Job Analysis” explain with suitable examples	CO4
Q 11	What do you understand by performance appraisal? elaborate	CO3
<b>SECTION C</b>		
<b>1. Each Question carries 20 Marks.</b> <b>2. Instruction: Write long answer</b>		
Q 12	Create a job application form for the position of assistant manager for XYZ automobiles Ltd.	CO4